



**GOVERNMENT OF WEST BENGAL,**  
**OFFICE OF THE SUPERINTENDENT OF POLICE, PASCHIM MEDINIPUR.**  
**MIDNAPORE, DIST-PASCHIM MEDINIPUR, PIN-721101.**

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**NOTICE INVITING e-TENDER**

NIT NO. SP/WESTMDP/NIT02/2024-2025

Dated:04-09-2024

e-Tender is invited by the Office of the Superintendent of Police, Paschim Medinipur for **Supply of Printing & Stationery Articles/Items for F.Y.2024-2025** as mentioned in the table below from eligible, resourceful, bonafide and experienced firms/suppliers/vendors/manufacturers/companies/authorized dealers or distributors/traders/individual contractorshavingsufficientcredentialandfinancialcapabilityforexecutionofwork of similar nature.

<b>Earnest Money deposit</b>	Rs. 40,000/- (Rupees Forty Thousand Only).
<b>Type of Bid</b>	Two Bid system (Technical & Financial Bid).
<b>TenderOpening Location</b>	Office of the Superintendent of Police, Paschim Medinipur, P.O. - Midnapore, P.S. - Kotwali, District – Paschim Medinipur, PIN - 721101 (W.B.)
<b>Contact Details</b>	Shri Tarun Kanti Biswas (Head Assistant) of Police Office, Paschim Medinipur, Mob. 8535914187 / 8918724227 on any working day & during normal office hours (10.30 hrs. to 17.30 hrs.)
<b>E-mail id</b>	<a href="mailto:sppaschimmedinipur@gmail.com">sppaschimmedinipur@gmail.com</a>

The detailed e-tender document can be downloaded from <http://wbtenders.gov.in> Bidders have to submit their bid correctly duly digitally signed in this portal online. Necessary link may also be followed at District Police Official website.

<b>Sl. No.</b>	<b>Activity</b>	<b>Date &amp; Time</b>
1	<b>Publishing Date (online)</b>	05-09-2024 at 16.00 hours
2	<b>Document Download Start Date (online)</b>	05-09-2024 at 16.15 hours
3	<b>Bid submission start Date (online)</b>	05-09-2024 at 16.30 hours
4	<b>Bid submission closing Date (online)</b>	27-09-2024 at 14.00 hours
5	<b>Technical Bid opening Date</b>	01-10-2024 at 14.00 hours
6	<b>Date of submission of original print-out (hard copy) of bid Documents, duly signed by authorized signatory of the bidder in sealed cover, to the office</b>	01-10-2024 at 14.30 hours
7	<b>Uploading of final list of Technically qualified bidders</b>	To be notified later
8	<b>Financial Bid opening Date</b>	To be notified later

Intending Tenderers / Vendors desirous of participating in the tender have to log on to the website <http://wbtenders.gov.in> for the tender. The tender can be searched by typing **wbp.gov.in** of the search engine provided in the website.

Bidders willing to take part in the process of e-tendering are required to obtain Digital Signature Certificate (DSC) in the name of person who will sign the tender, from any authorized Certifying Authority (CA) under CCA, Govt. of India (viz. Safes crypt, e-Mudra). DSC is given as USB e-token. After obtaining the Class 3 Digital Signature Certificate (DSC) from the approved Certifying Authority they are required to register the fact of possessing the Digital Signature Certificates through the registration system available in the website.

Tenders are to be submitted online and intending bidders are to download the tender documents from the website stated above, directly with the help of the e-token provided. This is only mode of collection of tender documents, details of submission procedure are given in “**Instructions to Bidders**”.

Any subsequent notices/circulars/corrigendum related to this e-Tender shall be uploaded in the same portal as mentioned above. Bidders are requested to check the portal regularly for this purpose.

## **2. Instruction to Bidders-**

**Earnest Money:** EMD of **Rs. 40,000.00 (Rupees Forty Thousand only)** must be submitted through online. Online receipt and refund of EMD of e-procurement through State Government e-Procurement portal. The following procedure to be adopted for deposit of EMD/ Bid Security/Tender Fees related to e-Procurement of the State Government departments.

### **1. Login by bidder:-**

a) A bidder desirous of taking part in a tender invited by a State Government Office shall log into the e-Procurement portal of the Government of West Bengal <http://wb-tenders.gov.in> using his login ID and password.

b) He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payment modes:

i) Net banking (any of the banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank Payment Gateway;

ii) RTGS/NEFT in case of offline payment through bank account in any Bank.

### **2. Payment procedure:**

#### **i) Payment by Net Banking (any listed bank) through ICICI Bank Payment Gateway**

a. On selection of net banking as the payment mode, the bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.

b. Bidder will make the payment after entering his Unique ID and password of the bank to process the transaction.

c. Bidder will receive a confirmation message regarding success/failure of the transaction.

d. If the transaction is successful, the amount paid by the bidder will get credited in the respective Pooling account of the State Government maintained with the Focal Point Branch of ICICI Bank at R.N. Mukherjee Road, Kolkata for collection of EMD/Tender Fees.

e. If the transaction is failure, the bidder will again try for payment by going back to the

firststep.

**ii) PaymentthroughRTGS/NEFT:**

- a. On selection of RTGS/NEFT as the payment mode, the e-Procurement portal will show a pre-filledchallanhavingthedetailstoprocessRTGS/NEFTtransaction.
- b. The bidder will print the challan and use the pre-filled information to make RTGS/NEFTpaymentusinghisBankaccount.
- c. Once payment is made, the bidder will come back to the e-Procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the paymentmadeandcontinuethebiddingprocess.
- d. If verification is successful, the fund will get credited to the respective Pooling account of theState Government maintained with the Focal Point Branch of ICICI Bank at R. N. MukherjeeRoad,KolkataforcollectionofEMD/TenderFees.
- e. Hereafter,thebidderwillgotoe-Procurementportalforsubmissionofhisbid.
- f. But if the payment verification is unsuccessful, the amount will be returned to the bidder'saccount.

**3. Refund/SettlementProcess:**

- i. After opening of the bids and technical evaluation of the same by the tender inviting authoritythrough electronic processing in the e-Procurement portal of the State Government, the tenderinviting authority will declare the status of the bids as successful or unsuccessful which will be made available, along with the details of the unsuccessful bidders, to ICICI Bank by the e-Procurementportalthroughwebservices.
- ii. On receipt of the information from the e-Procurement portal, the Bank will refund, throughan automated process, the EMD of the bidders disqualified at the technical evaluation to therespective bidders' bank accounts from which they made the payment transaction. Such refundwilltakeplacewithinT+2BankWorkingDayswhereTwillmeanthedateonwhichinformation on rejection of bid is uploaded to the e-Procurement portal by the tender invitingauthority.
- iii. Once the financial bid evaluation is electronically processed in the e-procurement portal,EMD of the technically qualified bidders other than that of the L1 and L2 bidders will

be refunded, through an automated process, to the respective bidders' bank accounts from which they made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on rejection of financial bid is uploaded to the e-Procurement portal by the tender inviting authority. However, the L2 bidder should not be rejected till the LOI process is successful.

iv. If the L1 bidder accepts the LOI and the same is processed electronically in the e-Procurement portal, EMD of the L2 bidder will be refunded through an automated process, to his bank account from which he made the payment transaction. Such refund will take place within T+2 Bank Working Days where T will mean the date on which information on Award of Contract (AOC) to the L1 bidder is uploaded to the e-Procurement portal by the tender inviting authority.

v. All refunds will be made mandatorily to the any A/C from which the payment of EMD & Tender Fees (if any) was initiated.

**3.2** Intending bidders desiring to participate in the tender are to log on to the website <https://wbtenders.gov.in> for the tender. The tender can be searched by typing **Superintendent of Police, Paschim Medinipur** in the search engine provided in the website.

- **Eligibility criteria for participation in tender-**

1. Both Technical Bid and Financial Bid are to be submitted online concurrently duly digitally signed in the website <http://wbtenders.gov.in> Submission of Technical Bid and Financial Bid should be done as per Time Schedule stated **from page no 02**.
2. The Financial Offer of the prospective tenderer will be considered only if the Technical Bid of the Tenderer is found acceptable by the '**Tender Evaluation Committee**'. The decision of the 'Tender Evaluation Committee' will be final and absolute in this respect.
3. The bidder should not have been blacklisted by any Central / State Government / Public Sector undertaking for the tendered items and/or any other items. An undertaking in this regard should be submitted by the bidder in Form of Declaration on Non-Judicial Stamp Paper of Rs.10/- otherwise the bid shall be summarily rejected. If the selected Firm is found / detected blacklisted by any Central/State Government /

Public Sector undertaking (for the tendered items or any other items) at any stage of procurement process, the acceptance of the selected firm and / or supply order etc, if issued would be treated as cancelled and the contract in whole will be terminated with immediate effect without any intimation to the concerned firm. The EMD will be forfeited. In this regard, **The Superintendent of Police, Paschim Medinipur** reserves the right to select the second lowest (L2) vendor for supply of the tendered item. The decision taken by **Tender Inviting Authority** in the matter will be treated as final in this regard.

4. Bidders should not have been convicted at any criminal offence related to professional misconduct or making false statement or misrepresentation as to their qualification.
5. **Resourceful, bonafide and experienced firms/manufacturers/companies/authorized dealers or distributors /traders/ individual contractors having sufficient credential of similar nature of work within last 03 (Three) years under the Police Establishment.**
6. Before submitting tender, the intending bidder should make themselves acquainted thoroughly with the local conditions prevailing at site by actual inspection and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect and no claim whatsoever will be entertained on this account afterwards.
7. The documents submitted by the bidders should be properly indexed and digitally signed.
8. **The Rate quoted must be inclusive of all taxes including GST, if any, and other charges, if any.**
9. **The valid and correct rate other than Rs. 0.00 (Zero) must be quoted for all items mentioned in BOQ. Rs. 0.00 (Zero) will not be treated as valid rate.**
10. The Bidders shall arrange for all means of transportation without claiming any extra payment from the Department.
11. **All the supplied of Printing & Stationery Articles/Items must be of superior quality, durable and should be followed desired specifications as mentioned in the table above. The Tender Inviting Authority may verify the articles / items to be supplied, if found necessary, before issuance of the work order and the work order will not be issued in favour of the bidder if it is found on verification that such items are not satisfactory.**

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12. **After issuance of Work/supply Order, the bidder shall have to supply the desired items at the office of The Superintendent of Police, Paschim Medinipur within 07 (Seven) days from the date of issuance of Work/supply Order. It is pertinent to be mentioned herein that in case of any official urgency, the bidder must have the capability to deliver or supply items as sought for within 01 (one) day from the date of issuance of work order/supply order.**
13. After issuance of Work/supply Order, if found, any supplied items are not as per the desired specifications as sought for in the Tender Notice or defective then the bidder shall have to replace it within 24 (Twenty Four) hours from the intimation time.
14. Bid shall remain valid for a period of 180 days from the date of opening of Financial Bid. If the bidders withdraw the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith assigning any reason thereof. No interest on the deposited Earnest Money shall be paid.
15. Any conditional bidding will not be accepted.
16. The earnest money is liable to be forfeited if the bidder fails to fulfil any of the terms and conditions.
17. All requisite documents shall invariably be submitted.
18. Failure to comply with any of the above instructions will disqualify the bidder from participating in the tender.
19. The Superintendent of Police, Paschim Medinipur reserves the right to forfeit the earnest money deposit tendered by the contractor(s) or part thereof in the event of his/their failure to fulfil the conditions of the contract.
20. The Superintendent of Police, Paschim Medinipur reserves the right to reject the lowest tender or any tender, if required, without assigning any reason thereof.
21. The Tender Inviting Authority may verify the original credentials & other original documents as uploaded in e-tender, if found necessary, before technical evaluation. The date and time of such examination / verification will be intimated later. If it is found during verification / examination of the said documents that such documents submitted by him/her is either manufactured or fabricated etc. or the said original documents are not produced within specified date and time, his/ her bid will

be liable for rejection.

22. This contract shall not be sublet either wholly or in part without the prior written permission of the Superintendent of Police, Paschim Medinipur and for breach of this provision, Superintendent of Police, Paschim Medinipur may terminate the contract and forfeit the security deposit and the contractor shall have no claim for loss thereby resulting to him on any account whatsoever.

23. **Submission of Hard Copies-**

Self-attested hard copies of uploaded documents should be submitted in a sealed envelope in the Tender Box in the Superintendent of Police, Paschim Medinipur within the stipulated date and time as mentioned in the NIT. If the bidder fails to submit the hard copies within the due date and time his/her tender will not be opened and his/her bid may be rejected at the discretion of the Tendering Authority.



24. **Technical Bid:** The Technical Bid should contain scanned copies of the following in two folders:-

**(a) Statutory Cover containing the following documents:**

- NIT (downloads properly and uploads the same digitally signed).

**(b) Non-statutory Cover containing the following documents: (Scanned copy should be uploaded)**

Sl. No.	Category Name	Sub Category Description	Details
A.	Certificates/ Documents	Certificates	<ol style="list-style-type: none"> <li>1. PAN Card.</li> <li>2. Last 03 (Three) Year Income Tax Return Acknowledgement.</li> <li>3. F.Y. 2023-24 &amp; 2024-25 P. Tax Deposit Challan &amp; Payment Certificate.</li> <li>4. GST Registration Certificate &amp; Last month Return Acknowledgement Copy.</li> </ol>
B.	Company Details	Company Details-I	<ol style="list-style-type: none"> <li>1. Proprietorship Firm (Trade License for the year 2024-25).</li> <li>2. Partnership Firm (Partnership Deed, Trade License for the year 2024-25).</li> <li>3. Company (Certificate of Incorporation/AOA/MOA)</li> <li>4. Society Registration Copy.</li> <li>5. Power of attorney.</li> </ol>
C.	Credential	Credential-1	Similar nature of work done Completion Certificate / Payment Certificate within last 02 (Two) years under the Police Establishment which is applicable for eligibility.
D.	Declaration	Declaration	Declaration / Affidavit on Non-Judicial

			Stamp Paper of Rs.10/- (Annexure – II)
E.	Others	Others	<b>APPLICATION FOR TENDER (Annexure – I)</b>

**1. Opening of Technical Bid:**

Technical bid will be opened by the Superintendent of Police, Paschim Medinipur or his authorized representative electronically from the website using their Digital Signature Certificate (DSC).

**2. Financial Bid:**

Rates should be quoted in BOQ (Bill of Quantity) in the prescribed format online.

**3. Payment:**

The payment of final bill for the said work will be made according to the availability of fund and no financial claim in case of any delay in payment will be entertained. It is also mentioned here that no mobilization advance and secured advance will be allowed in any circumstances. No escalation charge will be entertained against any N.I.T/ any accepted tender. Deduction of Income tax, GST etc., if any, will be made at source in accordance with the existing rules/orders.

**Payment will be done as per final measurement of supply.**

### List of Stationery and Printing Articles

Sl. No.	Name of the Items	Specification
1	Alpin (King)	Per Piece.
2	Appointment Stand	Per Piece.
3	Binder Clip (Big) (2")	Per Piece.
4	Binder Clip (Small) (1")	Per Piece.
5	Binding Register 100 Sheets	Per Piece.
6	Binding Register 200 Sheets	Per Piece.
7	Binding Register 300 Sheets	Per Piece.
8	Binding Register 400 Sheets	Per Piece.
9	Binding Register 500 Sheets	Per Piece.
10	Bodkin	Per Piece.
11	Both side Pen	Per Piece.
12	Brown Paper	Per Piece.
13	Card Reader (i-ball)	Per Piece.
14	Compact Disc {C.D. ( R )}	Per Piece.
15	C.D. Marker Pen	Per Piece.
16	Calculator (12 Dizit) ORPAT	Per Piece.
17	Calculator (14 Dizit) ORPAT	Per Piece.
18	Calculator (12 Dizit) Casio	Per Piece.
19	Calculator (14 Dizit) Casio	Per Piece.
20	Candle (Big) (06 Pieces)	Per Packet.
21	Candle (Small) (12 Pieces)	Per Packet.
22	Cello Tape 1"	Per Piece.
23	Cello Tape 1/2 "	Per Piece.
24	Cello Tape 2" (Brown)	Per Piece.
25	Cello Tape 2"	Per Piece.
26	Channel File Cover - A4 Size	Per Piece.
27	Channel File Cover - F.S. Size	Per Piece.
28	Clip Board (Fibre)	Per Piece.
29	Cloth Pasting Envelop - Big Size (F.S.)	Per Piece.
30	Cloth Pasting Envelop - Medium Size (A4)	Per Piece.
31	Cloth Pasting Envelop - Small Size (11" X 5")	Per Piece.
32	Compatible Cartridge 05 A (Black)	Per Piece.
33	Compatible Cartridge 12 A (Black)	Per Piece.
34	Compatible Cartridge 18 A (Black)	Per Piece.

35	Compatible Cartridge 19 A (Black)	Per Piece.
36	Compatible Cartridge 30 A (Black)	Per Piece.
37	Compatible Cartridge 32 A (Black)	Per Piece.
38	Compatible Cartridge 33 A (Black)	Per Piece.
39	Compatible Cartridge 34 A (Black)	Per Piece.
40	Compatible Cartridge 36 A (Black)	Per Piece.
41	Compatible Cartridge 80 A (Black)	Per Piece.
42	Compatible Cartridge 88 A (Black)	Per Piece.
43	Compatible Cartridge 110 A (Black)	Per Piece.
44	Compatible Cartridge 126 A (Colour)	Per Piece.
45	Compatible Cartridge 128 A (Colour)	Per Piece.
46	Compatible Cartridge 131 A (Colour) (01 Set = 04 PCs)	Per Set.
47	Compatible Cartridge 152 A	Per Piece.
48	Compatible Cartridge 158 A (Black)	Per Piece.
49	Compatible Cartridge 201 A (Colour)	Per Piece.
50	Compatible Cartridge 210 A (Colour)	Per Piece.
51	Compatible Cartridge 303 (Black)	Per Piece.
52	Compatible Cartridge 416 A (1 Set=4 PCs) (Colour)	Per Set.
53	Compatible Cartridge 416 A (Black)	Per Piece.
54	Computer Cartridge GT 5810 (1 Set=4 PCs) (Colour)	Per Piece.
55	Compatible Cartridge 326 (Black)	Per Piece.
56	Compatible Cartridge 137 A (Black)	Per Piece.
57	Compatible Cartridge SCX 4521F	Per Piece.
58	Compatible Cartridge 436A	Per Piece.
59	Compatible Cartridge 328	Per Piece.
60	Compatible Cartridge 337	Per Piece.
61	Compatible Cartridge 152 A	Per Piece.
62	Compatible Computer Printer Cartridge L220 (Black)	Per Piece.
63	Compatible Printer Cartridge L220 (Colour)	Per Piece.
64	Computer Printer Cartridge LX-300 II	Per Piece.
65	Computer Epson Printer Cartridge LX-310	Per Piece.
66	Computer Printer Ribbon (Black)	Per Piece.
67	Computer Printer Cartridge HP 678 (Black)	Per Piece.
68	Computer Printer Cartridge HP 678 (Color)	Per Piece.
69	Computer Paper Part- I ( 10"X12") (Silverton)	Per Box
70	Computer Paper Part -II ( 10"X 12") (Silverton)	Per Box
71	Correcting Pen/Whitener	Per Piece
72	Cup with Plate (Bone China) (01 Set = 06 PCs)	Per Set
73	Cup with Plate (La Opala) (01 Set = 06 PCs)	Per Set

74	D.O. Print Paper	Per Packet
75	D.V.D ( R )	Per Piece.
76	D. F.C Paper (8.9 Kg) (Andhra)	Per Ream
77	Desk Calendar Refill	Per Piece.
78	Desk Calendar Stand	Per Piece.
79	Double Clip File	Per Piece.
80	Drinking Glass	Per Piece.
81	Drinking Water Bottle (Plastic) 1 Ltr. (Milton)	Per Piece.
82	Drinking Water Bottle (Plastic) 1 Ltr. (Cello)	Per Piece.
83	Duster Cotton	Per Piece.
84	EPSON INK 003 (1 Set = 04 PCs)	Per Piece.
85	Engagement Pad	Per Piece.
86	Envelope (Brown) (Size- 10"X4.5")	Per Piece.
87	Envelope (Brown) (Size- 11"X5")	Per Piece.
88	Envelope (Brown) (Size- 5"X4")	Per Piece.
89	Envelope (White) (Size- 11"X5")	Per Piece.
90	Envelope (for Medicine)	Per Piece.
91	Fax Ribbon (Panasonic )	Per Piece.
92	Fax Ribbon (Sharp)	Per Piece.
93	Fax Roll	Per Piece.
94	Fevicol (Kg)	Per Kilogram
95	Fevicol (22.5 gm tube)	Per Piece.
96	File Cover (Two fold ) (Rupan Yellow)	Per Piece.
97	File Cover (Four fold ) (Rupan Yellow)	Per Piece.
98	Fevi Gum (200 ml) (Lime)	Per Piece.
99	Fevi Gum (60 ml ) (Lime)	Per Piece.
100	Fevi Gum (120 ml) (Lime)	Per Piece.
101	Fevistik (15 gm) (Kores)	Per Piece.
102	File Flap	Per Piece.
103	Finger Print Ink Pad	Per Piece.
104	Gems Clips	Per Packet
105	Glass Lid	Per Piece.
106	Govt. Calendar Wooden Frame with Glass	Per Square Feet
107	Gum (150 ml) (Kores)	Per Piece.
108	Gum (750 ml) (Kores)	Per Piece.
109	Highlighter Pen (Faber Castell)	Per Piece.
110	HP Computer Paper Cartridge 126 A(Color) (1 Set = 04 PCs)	Per Set.
111	HP Computer Paper Cartridge 131 A(Color) (1 Set = 04 PCs)	Per Set.
112	HP Computer Printer Cartridge 05 A (Black)	Per Piece.

113	HP Computer Printer Cartridge 12 A (Black)	Per Piece.
114	HP Computer Printer Cartridge 128A(Color)	Per Set.
115	HP Computer Printer Cartridge 201A (Color)	Per Set.
116	HP Computer Printer Cartridge 210 A (Black)	Per Piece.
117	HP Computer Printer Cartridge 210 A (Color)	Per Piece.
118	HP Computer Printer Cartridge 303 (Black)	Per Piece.
119	HP Computer Printer Cartridge 678 (Black)	Per Piece.
120	HP Computer Printer Cartridge 678 (Color)	Per Piece.
121	HP Computer Printer Cartridge 802 (Black)	Per Piece.
122	HP Computer Printer Cartridge 802 (Color)	Per Piece.
123	HP Computer Printer Cartridge 88 A (Black)	Per Piece.
124	HP Computer Printer Cartridge 103 A (Black)	Per Piece.
125	HP Computer Printer Cartridge 158 X (Black)	Per Piece.
126	HP Computer Printer Cartridge Ink Tank 319 X (Liquid Ink)	Per Piece.
127	HP Computer Cartridge 416 A (1 Set=4 PCs)	Per Set
128	HP Ink Bottle GT 51 (Color)	Per Piece.
129	HP Ink Bottle GT 52 (Color)	Per Piece.
130	HP Ink Bottle GT 53 XL (Black)	Per Piece.
131	HP Computer Printer Cartridge 680 (Black)	Per Piece.
132	HP Computer Printer Cartridge 680 (Color)	Per Piece.
133	HP Computer Printer Cartridge 803 (Black)	Per Piece.
134	HP Computer Printer Cartridge 803 (Color)	Per Piece.
135	Khero Binding Register 100 Sheet	Per Piece.
136	Khero Binding Register 200 Sheet	Per Piece.
137	Khero Binding Register 300 Sheet	Per Piece.
138	Khero Binding Register 400 Sheet	Per Piece.
139	Khero Binding Register 500 Sheet	Per Piece.
140	Knife (Medium Size)	Per Piece.
141	Knife (Big Size)	Per Piece.
142	L- File Cover	Per Piece.
143	Lever Arch File	Per Piece.
144	Marker Pen Permanent (Reynolds)	Per Piece.
145	Memory Card (32 GB)	Per Piece.
146	Memory Card (64 GB)	Per Piece.
147	Memory Card (128 GB)	Per Piece.
148	Memory Card (256 GB)	Per Piece.
149	Note Book (32 Pages ordinary)	Per Piece.
150	Note Book (64 Pages ordinary)	Per Piece.
151	Nylon Bag (Big)	Per Piece.
152	OTG Pen drive 16 GB	Per Piece.

153	OTG Pen drive 32 GB	Per Piece.
154	OTG Pen drive 64 GB	Per Piece.
155	OTG Pen drive 128 GB	Per Piece.
156	Paper Tray with Clip	Per Piece.
157	Paper Weight (Glass)	Per Piece.
158	Paper Weight (Metal)	Per Piece.
159	Pen Hightec (Pilot- V5) (Black)	Per Piece.
160	Pen Hightec (Pilot- V5) (Red)	Per Piece.
161	Pen Hightec (Pilot- V5) (Blue)	Per Piece.
162	Pen Hightec (Pilot-V7) (Black)	Per Piece.
163	Pen Hightec (Pilot-V7) (Red)	Per Piece.
164	Pen Hightec (Pilot-V7) (Blue)	Per Piece.
165	Pen (Uniball Eye) (Red)	Per Piece.
166	Pen (Uniball Eye) (Blue)	Per Piece.
167	Pen (Uniball Eye) (Black)	Per Piece.
168	Pen (Uniball Eye) (Green)	Per Piece.
169	Pen (Use & Throw) (Agni)	Per Piece.
170	Pen (Use & Throw) (Linc)	Per Piece.
171	Pen (Add Gel)	Per Piece.
172	Pencil (Apsara)	Per Piece.
173	Pencil Carbon (Kores 320mmx220mm)	Per Packet.
174	Pencil Carbon (Kores 420mmx330mm)	Per Packet.
175	Pencil Eraser	Per Piece.
176	Pencil Sharpener	Per Piece.
177	Pendrive 16 GB (HP)	Per Piece.
178	Pendrive 32 GB (HP)	Per Piece.
179	Pendrive 64 GB (HP)	Per Piece.
180	Pendrive 128 GB (HP)	Per Piece.
181	Pendrive 256 GB (HP)	Per Piece.
182	Pendrive 16 GB (SanDisk)	Per Piece.
183	Pendrive 32 GB (SanDisk)	Per Piece.
184	Pendrive 64 GB (SanDisk)	Per Piece.
185	Pendrive 128 GB (SanDisk)	Per Piece.
186	Pendrive 256 GB (SanDisk)	Per Piece.
187	Pen Stand (Fibre)	Per Piece.
188	Pen Stand (Wooden)	Per Piece.
189	Photo Paper (Glossy) (A4 Size)	Per Packet.
190	Pin Cushion	Per Piece.
191	Plastic Box File Cover	Per Piece.



192	Plastic Cover Transparent ( Big)	Per Piece.
193	Plotter Paper (Billmatrix)	Per Packet.
194	Printer Ink (Epson L360) Set	Per Piece.
195	Punching Machine (Double hole)	Per Piece.
196	Punching Machine (Single hole)	Per Piece.
197	Refill Small (Line) Per 10 PCs.	Per Packet.
198	Round Received Stamp With Date	Per Piece.
199	Round Rubber Stamp	Per Piece.
200	Rubber Stamp	Per Line
201	Scale 12" (Fiber)	Per Piece.
202	Scale 12" (Steel)	Per Piece.
203	Scale 18" (Fiber)	Per Piece.
204	Scissors (Big)	Per Piece.
205	Scissors (Small)	Per Piece.
206	Sealing Wax	Per Packet.
207	Secret Documents Carrier	Per Piece.
208	Security Pass Card (Close Proximity Card with Cover and Lace)	Per Set
209	Security Pass Card VIP Cover and Lace	Per Set
210	Security Pass Card with Jacket and Clip	Per Set
211	Self-Adhesive Notes Pad (Big) (4" X 3")	Per Piece.
212	Self-Adhesive Notes Pad (Medium) (3" X 3")	Per Piece.
213	Self-Adhesive Notes Pad (Small) (3" X 3") 3 Cut	Per Piece.
214	Self-inking Stamp	Per Piece.
215	Shorthand Note Book	Per Piece.
216	Sketch Pen	Per Piece.
217	Spoon (Big)	Per Piece.
218	Stamp Ink 120 ml (Faber Castell)	Per Piece.
219	Stamp Ink 60 ml (Faber Castell)	Per Piece.
220	Stamp Pad (Big) (Kores)	Per Piece.
221	Stamp Pad (Small) (Faber Castell)	Per Piece.
222	Stapler Machine (Kangaro HD-1213 Heavy Duty)	Per Piece.
223	Stapler Machine (Kangaro HDP-1320 Heavy Duty)	Per Piece.
224	Stapler Machine (No. 10) (Kangaro)	Per Piece.
225	Stapler Machine (No. 235-17)	Per Piece.
226	Stapler Machine (No. 24X6) (Kangaro)	Per Piece.
227	Stapler Pin (Kangaro HD-1213 Heavy Duty)	Per Box.
228	Stapler Pin (Kangaro HDP-1320 Heavy Duty)	Per Box.
229	Stapler Pin (No. 10) (Kangaro)	Per Box
230	Stapler Pin (No. 235-17)	Per Box

231	Stapler Pin (No. 24X6) (Kangaro)	Per Box
232	Subject Note Book No-5 (Big)	Per Piece.
233	Subject Note Book No-5 (Medium)	Per Piece.
234	Subject Note Book No-5 (Small)	Per Piece.
235	Tag (12 Inch)	Per Bundle
236	Thread Ball (Big Size)	Per Piece.
237	Tiffin Plate (Big)	Per Piece.
238	Times Note Book (Big)	Per Piece.
239	Times Note Book (Medium)	Per Piece.
240	Times Note Book (Small)	Per Piece.
241	Towel (60") Bombay Dyeing	Per Piece.
242	Towel (72") Bombay Dyeing	Per Piece.
243	Towel (84") Bombay Dyeing	Per Piece.
244	Towel (For Hand - 24") Bombay Dyeing	Per Piece.
245	Tray (Fiber)	Per Piece.
246	Waste Paper Basket (Open)	Per Piece.
247	Waste Paper Basket with Cover	Per Piece.
248	Water Jug (Plastic)	Per Piece.
249	Water Sponj	Per Piece.
250	White Board	Per Square Feet
251	White Board Duster	Per Piece.
252	White Board Marker	Per Piece.
253	Writing Pad 1/4 Size	Per Book
254	Writing Pad 1/8 Size	Per Book
255	Xerox Paper A4 (70 GSM)	Per Packet.
256	Xerox Paper A4 (100 GSM)	Per Packet.
257	Xerox Paper FS (70 GSM)	Per Packet.
258	Xerox Toner (Konica Minolta )	Per Piece.
259	Xerox Toner (Samsung 4521F)	Per Piece.
260	Xerox Toner Keyocera Alfa 300 11 (I)	Per Piece.
261	Xerox Toner NPG 51	Per Piece.
262	Xerox Toner NPG 59	Per Piece.
263	Xerox Toner Samsung Xpress M-2071	Per Piece.
264	Xerox Tonner (NPG-28)	Per Piece.
265	Xerox Tonner (Konica Minolta BIZHUB-164)	Per Piece.
266	Xerox Tonner Alfa 3010(I), 3511(I)	Per Packet
267	Xerox Toner Keyocera (Supremo IK 164C FS 1035/2035/2200)	Per Packet
268	Absconder Register (100 Sheets)	Per Book
269	Absconder Register (200 Sheets)	Per Book
270	Acquaintance Roll (100 Sheets)	Per Book

271	Administrative Review Meting Book (Black & White)	Per Sheet
272	Administrative Review Meting Book (Color)	Per Sheet
273	All Arrest Register (Part - I) (100 Sheets)	Per Book
274	All Arrest Register (Part - II) (100 Sheets)	Per Book
275	Appointment Certificate (A4 size - Color)	Per Piece
276	Appointment Certificate (A4 Size - Color Printing With Lamination)	Per Piece
277	Assets statement Form	Per Sheet
278	Attendance Register (50 Sheets)	Per Book
279	Attendance Register HG Office (50 Sheets)	Per Book
280	Bill Transit Register (100 Sheets)	Per Book
281	Bill Transit Register (200 Sheets)	Per Book
282	Bill Register (200 Sheets) (Khero Binding)	Per Book
283	Bill Register (300 Sheets) (Khero Binding)	Per Book
284	Bill Register (400 Sheets) (Khero Binding)	Per Book
285	Bill Register (500 Sheets) (Khero Binding)	Per Book
286	Bail Bond / PR Bond (100 Sheets Pad Binding)	Per Book
287	Bail Bond Register (400 Sheets)	Per Book
288	Bill Extract Form 100 Sheets Pad Binding	Per Book
289	Booklet in given format in c/w Trial Monitoring Register 50 Sheets (Board Binding)	Per Book
290	Binding of Book (50 Sheets)	Per Book
291	Binding of Book (100 Sheets)	Per Book
292	Binding of Book (200 Sheets)	Per Book
293	Binding of Book (300 Sheets)	Per Book
294	Binding of Book (400 Sheets)	Per Book
295	Binding of Book (500 Sheets)	Per Book
296	Broadsheet and Road Traffic accident register (200 Sheets)	Per Book
297	Broadsheet and Road Traffic accident register (300 Sheets)	Per Book
298	Binding of DO Book (200 Sheets)	Per Book
299	Binding of DO Book (300 Sheets)	Per Book
300	Binding of DO Book (400 Sheets)	Per Book
301	Binding of DO Book (500 Sheets)	Per Book
302	C' Form (100 Sheets in Triplicate)	Per Book
303	C.C. Book (100 pages in Duplicate)	Per Book
304	Certificate (A4 Size)	Per Piece
305	Certificate (FS Size)	Per Piece
306	C.D. Book - 180 BNSS (New Format) (100 Sheets in duplicate)	Per Book
307	C.D. Book/Statement 192 BNSS (New Format) (100 Sheets in duplicate)	Per Book
308	C.D. File Cover Piece (As per sample)	Per Piece
309	C.L. Register (50 Sheets)	Per Book
310	C.L. Register (100 Sheets)	Per Book
311	Calculation Sheets of arrear pay (100 Sheets Pad Binding)	Per Book
312	Clothing Hand Book of HG (02 Sheets)	Per Book
313	Clothing Stock Book of HG (200 Sheets)	Per Book
314	Clothing Issue Register of HG (200 Sheets)	Per Book
315	Clothing Leave Register of HGs (100 Sheets)	Per Book
316	Clothing duty Register of HGs (100 Sheets)	Per Book
317	Clothing Muster Roll of HGs (200 Sheets)	Per Book
318	Car Diary (30 Sheets) (Motorcycle)	Per Book
319	Car Diary (50 Sheets) (Govt. Vehicles)	Per Book

320	Car Diary (50 Sheets) (Hired Vehicles)	Per Book
321	Car index for Police Vehicle	Per Page
322	Cash Account Register (200 Sheets)	Per Book
323	Cash Book for Police Office (200 Sheets)	Per Book
324	Cash Book for Police Office (300 Sheets)	Per Book
325	CFSL form (100 Sheets in Triplicate Pad Binding)	Per Book
326	CFSL Register (in Triplicate) (50 Pages)	Per Book
327	Challan Book (25 Sheets in Duplicate)	Per Book
328	Charge Report Form (100 Sheets Pad Binding)	Per Book
329	Charge Sheet / Final Report 1/8 size (100 Sheets) (Witness)	Per Book
330	Charge Sheet / Final Report 1/4 size (100 Sheets) (Accused)	Per Book
331	Charge Sheet / Final Report (50 Sheets in Triplicate)	Per Book
332	Committed to Sessions form (100 sheet Pad Binding)	Per Book
333	Confidential Report Book (100 Sheets)	Per Book
334	Contingent Bill / GI Register (100 Sheets)	Per Book
335	Contingent Bill / GI Register (200 Sheets)	Per Book
336	Contingent Bill / GI Register (300 Sheets)	Per Book
337	Contingent Bill /GI Register (400 Sheets)	Per Book
338	Contingent Bill / GI Register (500 Sheets)	Per Book
339	Conviction Register (200 Sheets)	Per Book
340	Court Inspector Daily Book (200 Sheets)	Per Book
341	Court Inspr. Daily Book to be Produced before the Magistrate (200 Sheets) Form No. (RR)-23	Per Book
342	Crime Index (100 Sheets)	Per Book
343	CS/FRT (Court) (100 Sheets)	Per Book
344	Dispatch Register (200 Sheets)	Per Book
345	Demi Official Book (25 Pages) (Pad Binding)	Per Book
346	Demi Official Book (50 Pages) (Pad Binding)	Per Book
347	Demi Official Book (100 Pages) (Pad Binding)	Per Book
348	Death Gratuity Form (100 Pages) (Pad Binding)	Per Book
349	District Map (AO Size ) per sq. inch	Per Inch
350	DO Book (R.O. Office) 50 Sheets Binding	Per Book
351	DO Book (R.O. Office) 100 Sheets Binding	Per Book
352	DO Book (R.O. Office) (300 Sheets)	Per Book
353	DO Book (R.O. Office) 400 Sheets	Per Book
354	DO Book (R.O. Office) 500 Sheets	Per Book
355	Demi Official Book of Superior Officer (50 Pages)	Per Book
356	Demi Official Book of Superior Officer (100 Pages)	Per Book
357	Driver's CC Book (50 Sheets in Duplicate)	Per Book
358	Duty Register (100 Sheets)	Per Book
359	EL Register (100 Sheets)	Per Book
360	Extract Acquittance Roll (100 Sheets Pad Binding)	Per Book
361	Final Memo book (50 pages in Triplicate)	Per Book
362	FIR Book (50 Sheets in Triplicate)	Per Book
363	Flex / Colored Banner	Per Square Feet
364	Flex with frame	Per Square Feet
365	Forward Register Book (As per sample)	Per Book
366	FSL Form (100 Sheets Pad Binding)	Per Book
367	Festival Greetings Card with Cover	Per Piece
368	Fuel Slip (50 sheet in Duplicate)	Per Book

369	GD Book (100 Sheets in Duplicate)	Per Book
370	Generator Log Book (50 Sheets in Duplicate)	Per Book
371	GPF Register (300 Sheets)	Per Book
372	GPF Register (400 Sheets)	Per Book
373	GR Register (200 Sheets)	Per Book
374	Group Insurance Form (100 Pages) (Pad Binding)	Per Book
375	Gun License Register (50 Sheets)	Per Book
376	Hazat Register (100 Sheets)	Per Book
377	Held Over Register (200 Sheets)	Per Book
378	Held Over Register (100 Sheets)	Per Book
379	History Sheet Part - I Sheet (As per sample)	Per Sheet
380	History Sheet Part - II Sheet (As per sample)	Per Sheet
381	History Sheet Part - III Sheet (As per sample)	Per Sheet
382	History Sheet Part - IV A Sheet (As per sample)	Per Sheet
383	History Sheet Part - IV Sheet (As per sample)	Per Sheet
384	History Sheet Part - V Sheet (As per sample)	Per Sheet
385	House Rent Register (200 Sheets)	Per Book
386	House Rent Register (100 Sheets)	Per Book
387	Identification of suspects (100 Sheets)	Per Book
388	Income Tax Statement Form (01 Sheet)	Per Sheet
389	Income Tax Register (200 Sheets Board Binding)	Per Book
390	Injury Report (200 Sheets)	Per Book
391	Inspection Memo (100 Sheets with Paginated)	Per Book
392	Inspection Report Book (50 Sheets)	Per Book
393	Inspection Booklet (500 Sheets) (board Binding)	Per Book
394	Inspection Booklet (400 Sheets) (board Binding)	Per Book
395	Inspection Booklet (300 Sheets) (board Binding)	Per Book
396	Inspection Booklet (200 Sheets) (board Binding)	Per Book
397	Inspection Booklet (100 Sheets) (board Binding)	Per Book
398	Investigation Report (100 Sheets)	Per Book
399	IOB (100 Sheets in Triplicate)	Per Book
400	Issue Voucher of RI Clothing Stores (100 Sheets)	Per Book
401	Issue Voucher of RI Miscellaneous Stores (100 Sheets)	Per Book
402	Issue Register of Forms Section (Rule) (200 Sheets)	Per Book
403	Jail Parade Register (100 Sheets)	Per Book
404	Zimmanama (100 Sheets)	Per Book
405	Khatian Inspection Register (100 Sheets)	Per Book
406	Land & Building Register (15 Sheets Board Binding)	Per Book
407	Land & Building Register (100 Sheets Board Binding)	Per Book
408	Leaflets (Single Color) (9"/11")	Per Piece
409	Leaflets (Colored)	Per Piece
410	Leaflet (Black & White) A-4 Size	Per Piece
411	Leaflet (Multi Color) A-4 Size	Per Piece
412	Log Book (26 Pages)	Per Book
413	Laser Book (100 Sheets)	Per Book
414	M.A. Case Register (50 Sheets)	Per Book
415	Malkhana Register (200 Sheets)	Per Book
416	Malkhana Register (400 Sheets)	Per Book
417	MAP printing	Per Square Feet

418	Map printing with frame	Per Square Feet
419	Muster Roll (200 Sheets) (Khero Binding)	Per Book
420	Muster Roll (300 Sheets) (Khero Binding)	Per Book
421	Muster Roll (400 Sheets) (Khero Binding)	Per Book
422	Muster Roll (500 Sheets) (Khero Binding)	Per Book
423	MCTP Register (150 Sheet)	Per Book
424	Memo of Arrest (100 Sheets Pad Binding with paginated)	Per Book
425	Missing Person Register (200 Sheets)	Per Book
426	M.O.B. (100 Sheets in Triplicate)	Per Book
427	Monthly Cash Account Register (50 Sheets in Duplicate)	Per Book
428	Monthly status Form of Govt. Quarter (100 Sheets Pad Binding)	Per Book
429	Monthly status Register of Govt. Quarter (Per 200 Sheets)	Per Book
430	Morning Report Book (200 Sheets Pad Binding)	Per Book
431	Morning Report from (100 Sheets Pad Binding)	Per Book
432	Musketry Firing Practice Register (200 Sheets)	Per Book
433	Muster Roll (300 Sheets with hard board leather Binding)	Per Book
434	Muster Roll (400 Sheets with hard board leather Binding)	Per Book
435	Muster Roll (500 Sheets with hard board leather Binding)	Per Book
436	NCR Challan (100 Sheets)	Per Book
437	NCR Register (100 Sheets)	Per Book
438	NGR Register (100 Sheets)	Per Book
439	NGR Register (200 Sheet)	Per Book
440	N.E.R Book (100 Sheets Pad Binding)	Per Book
441	Note Sheet (50 Sheets Pad Binding)	Per Book
442	Note Sheet (100 Sheets Pad Binding)	Per Book
443	Notice (100 Sheets Pad Binding)	Per Book
444	Order of attachment to Compel (100 Sheets)	Per Book
445	Orderly Room Register (200 Sheets)	Per Book
446	O.P.D. Ticket (100 Sheets Pad Binding)	Per Book
447	Order sheet of surrender of accused person	Per Page
448	P&A From (100 Sheets Pad Binding)	Per Book
449	Put-up-Pad with Logo (F.S. Size)	Per Piece
450	P.O.L. Slip (100 Sheets)	Per Book
451	P.O.L. Slip (50 Sheets)	Per Book
452	Pay Acquittqnce Roll (100 Sheets with Pad Binding)	Per Book
453	Pay particulars form (100 Sheets)	Per Book
454	PD Book (100 Sheets in Duplicate)	Per Book
455	PM Book (100 Sheets in Duplicate)	Per Book
456	Post Mortem Report (50 Sheets in Triplicate)	Per Book
457	Printing (Color) (A4 Size Sheet)	Per Sheet
458	Printing (Color) (A4 Size page)	Per Page
459	Printing (Black & White) (A4 Size Sheet)	Per Sheet
460	Printing (Black & White) (A4 Size page)	Per Page
461	Printed qualifying certificate of RCs	Per Sheet
462	Printed SR file Cover	Per Piece
463	Printed Stock Book register (300 Sheets)	Per Book
464	Printed Stock Book register (200 Sheets)	Per Book
465	Prisoner diet Bill Book (100 Sheets in Triplicate)	Per Book

466	Proceeding printed file cover	Per Piece
467	Process Warrant Register (200 Sheets)	Per Book
468	Process Warrant Register (300 Sheets)	Per Book
469	Procession License Book in Triplicate (100 Sheets)	Per Book
470	Production of fine realization register (200 Sheets)	Per Book
471	Production Warrant (100 Sheets Pad Binding)	Per Book
472	Property Register (200 Sheets)	Per Book
473	Photocopy of Accident Report Form	Per Sheet
474	Punishment Register (200 Sheets)	Per Book
475	P.G. Proforma (100 Sheets Pad Binding)	Per Book
476	Printing Sticker (A4 Size)	Per Piece
477	Qualifying Certificate with Lamination	Per Piece
478	Risk Allowance Register (300 Sheets)	Per Book
479	Risk Allowance Register (200 Sheets)	Per Book
480	Receipt Book for Booking Case Docket (100 Sheets)	Per Book
481	Receipt Register (200 Sheets)	Per Book
482	Recovery Register (200 Sheets)	Per Book
483	Register of persons convicted in heinous crime (200 Sheets)	Per Book
484	Release order form (100 Sheets Pad Binding)	Per Book
485	Reward Register (200 Sheets)	Per Book
486	R.C. Book of Medical Insurance	Per Sheet
487	R.C. Book of Medical Insurance	Per Page
488	Received Register (200 Sheets)	Per Book
489	Security Pass Card	Per Piece
490	Search/ Seizure List (100 Sheets Pad Binding)	Per Book
491	Session Register (100 Sheets in Duplicate)	Per Book
492	Spiral Binding of Books (Below 25 Pages)	Per Book
493	Spiral Binding of Books (25 Pages)	Per Book
494	Spiral Binding of Books (50 Pages)	Per Book
495	Spiral Binding of Books (75 Pages)	Per Book
496	Spiral Binding of Books (Per 100 sheet)	Per Book
497	Spiral Binding of Books (Per 200 sheet)	Per Book
498	Spiral Binding of Books (Per 300 sheet)	Per Book
499	S.R. Register (200 Sheets)	Per Book
500	Stock and Issue register of RI (500 Sheets)	Per Book
501	Stock Book of Departmental Store (50 Sheets)	Per Book
502	Stock Book of RI Misc. Register (300 Sheets)	Per Book
503	Stock Book of RI Misc. Store Register (500 Sheets)	Per Book
504	Service Book New (50 Sheets)	Per Book
505	Summon Register (200 Sheets)	Per Book
506	Summon to an accused person (100 Sheets Pad Binding)	Per Book
507	Supplementary Charge Sheets Book (200 Sheets)	Per Book
508	Schedule-IV form of option (100 Sheets Pad Binding)	Per Book
509	Schedule-V form of I P F (100 Sheets Pad Binding)	Per Book
510	Square Sticker	Per Square Feet
511	TI Parade Form (100 Sheet Pad Binding)	Per Book
512	T.M. Book (100 Sheets)	Per Book
513	TA Bill Form (100 Sheets Pad Binding)	Per Book
514	Table Calendar (8.5" X 7.5")	Per Piece

515	TR Challan Form (50 Sheets)	Per Book
516	Trial Monitoring Register (200 Sheets)	Per Book
517	Trial Monitoring Register (50 Sheets)	Per Book
518	Traffic equipment furniture register	Per Book
519	U.D. Case Challan (100 Sheets in Triplicate)	Per Book
520	U.D. Case Register (FIR) (50 Sheets in Duplicate)	Per Book
521	Un identified Register (200 Sheets)	Per Book
522	V.C.N.B. cover	Per Piece
523	V.C.N.B. Part I	Per Piece
524	V.C.N.B. Part II	Per Piece
525	V.C.N.B. Part III	Per Piece
526	V.C.N.B. Part IV	Per Piece
527	V.C.N.B. Part V	Per Piece
528	Venyl High Quality versatile printed map with wooden framing by plywood	Per Piece
529	Visitor's Slip Book (50 Sheets Pad Binding)	Per Book
530	Wall Calender (12" X 16")	Per Piece
531	Warrant for intermediate custody (100 Sheets Pad Binding)	Per Book
532	Warrant of Arrest form (100 Sheets Pad Binding)	Per Book
533	Warrant Register (100 Sheets)	Per Book
534	Warrant to Search (100 sheet Pad Binding)	Per Book
535	Warrant for production in a Court (100 Sheets Pad Binding)	Per Book



**ANNEXURE – I**  
**APPLICATION FOR TENDER**

To  
The Superintendent of Police  
PaschimMedinipur  
P.O. - Midnapore,  
P.S. - Kotwali,  
PIN - 721101

**Tender Reference** NIT NO. SP/WESTMDP/NIT02/2024-2025 Dated: 04-09-2024

I/We, the undersigned have examined the entire e-tender document, including amendments/corrigendum number, date \_\_\_\_\_ (if any), eligibility criteria, required documentation, terms and conditions etc. The receipts of which is hereby confirmed.

I/We now offer to supply and deliver the goods and/ or services in conformity with your above refereed documents for the sum, as shown in the price schedule/bill of quantity attached hereby and made part of this bid.

I/We hereby declare that the data documents submitted by us in our bid in this e-tender are genuine and true, to the best of our knowledge and belief.

If, my/our bid is accepted, we undertake to supply the goods or service as per the specification, in accordance with the delivery schedule and terms and conditions, including amendments/corrigendum etc. if any.

I/We have no objection if you procure articles from bidders other than L1 bidders @ L1 rate, as per your necessity.

I/We have no objection if you split the total quantity of the items to be procured among two or more bidders in the tender process.

I/We confirm that we do not stand deregistered/banned/ blacklisted by any Govt. Authorities/Organization/institution Local Bodies and never convicted by ant Court of law for any offence.

I/We authorize and request any Bank, Person, firm or corporation to furnish pertinent information as deemed necessary and/ or as requested by you to verify this statement.

I/We understand the e-Tender Selection Committee reserves the right to reject any application/bid without assigning any reason.

Given, herewith, if any deviation found according the specification at any stage, the authority reserves the right to cancel the total and or part of the work with forfeiting the EMD submitted for this e-Tender.

.....  
**SIGNATURE OF THE TENDERER WITH OFFICE SEAL.**

**ANNEXURE II**

**Draft Affidavit Proforma-**

[To be executed on Rs.10/- non Judicial Stamp paper and duly notarized]

I/We, Sri/Smt.....

The Supplier/Vendor/Proprietor (etc.) of the Firm.....  
(Name of the firm)At (address).....

P.O..... P.S..... District .....do hereby solemnly  
affirm and declare as follows:-

1. That, I/we have not ever been convicted of any offence making myself liable to be disqualified to Supply of Printing, Stationery, Miscellaneous Articles/Itemsto any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
2. That, no case is pending against me/us or against my/our firm Supply of Printing, Stationery, Miscellaneous Articles/Itemsto the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, state the details).
3. All information furnished by us in respect of fulfillment of eligibility criteria and qualification information of this Tender is complete, correct and true.
4. All documents / credentials submitted along with this Tender are genuine, authentic, true and valid.
5. That, I/we declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me/us cancelled and make me liable for penal/legal action as per law of the county.
6. That I/We also declare that the individual firm/ companies M/s \_\_\_\_\_ have not been blacklisted during last 05 (Five) years by the Union or State Government and the individual/firm/companies blacklisted by the Union or State Governments or any partner or shareholder thereof are not directly or indirectly connected with or has any subsisting interest in business of my firm.

Date \_\_\_\_\_ Deponent \_\_\_\_\_  
Address \_\_\_\_\_

I do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and it conceals nothing.

Dated: \_\_\_\_\_ Deponent \_\_\_\_\_

Copy forwarded to:

1. The Inspector General of Police (O), West Bengal Police Directorate, Bhabani Bhawan, Alipore, Kolkata – 27.
2. The Inspector General of Police (Mod & Cord.), WB.
3. The Deputy Inspector General of Police, Midnapore Range, Paschim Medinipur.
4. Sabhadhipati, Zila Parishad, Paschim Medinipur
5. The District Magistrate, Paschim Medinipur
6. All Superintendent of Police/Superintendent of Railway Police/Commandant of West Bengal.
7. Director of Information & Cultural Affairs, WB, 'NABANNA', Howrah.  
-for information and arrange to publish the NIT in “ABRIDGED” Form in one leading Bengali Daily Newspaper and one leading English Daily Newspaper, display in Notice Board and Website for wide circulation.
8. Treasury Officer, Midnapore, Paschim Medinipur.
9. Office Notice Board.

=== For displaying in their office Notice Board for wide circulation.

Sd/-  
Superintendent of Police,  
Paschim Medinipur.